

Oakham C.E. Primary School

The Parks School

Best Value Statement

Date	October 2019
Approved by Executive Headteacher	Stephen Cox
Approved by Chair of Governors	Stewart Needham
Review Date	October 2021

**Oakham Church of England Primary School
The Parks School**

Best Value Statement

It is the aim of Oakham C of E Primary School to obtain and give best value for all supplies and services both 'in-house' and externally provided. The School definition of Best Value is that it must demonstrate economy and efficiency as well as effectiveness and quality. A balance between cost and quality while improving service is the aim of the Plan. The criteria used for assessing whether Best Value is achieved are Challenge, Compare, Consult and Compete.

1. Challenge - Do we need the service/product, i.e. will the service improve the performance of the School? Do we use the best provider?
2. Compare - What are our requirements - clear specification/objectives giving consideration to all methods of provision i.e. internal and external providers, possibility of partnerships or joint ventures with other educational establishments. Comparisons of available benchmarking data such as SAT's and raise online results.
3. Consult – What do the stakeholders want? Are we providing what the pupils, parents, staff and community need? To do this we send out questionnaires.
4. Compete – Who can best provide the service/product?
 - ❖ Obtain comparative quotations/costings.
 - ❖ Check performance of service/product suppliers, i.e. recommendation by others, seeing product in use, etc.

To this end the School uses the following:

- ❖ The School Improvement Plan showing:
 - the aims and objectives for the future
 - targets for the academic year ahead and future years
 - means of attaining these targets
 - measurement of performance against targets
 - the governors allocate resources in line with the School Improvement Plan. The emphasis would change from year to year.

- ❖ a costed and prioritised premises maintenance/repair programme taking into consideration external funding and capital projects.
- ❖ The Governors have detailed Terms of Reference for all Committees which will highlight Governor Responsibilities and communication procedures.

Review mechanisms are in place for most areas as follows:

- ❖ Educational performance reviews are carried out internally by Headteacher and Senior Management Team.
- ❖ Financial reviews are carried out by the Management Team, School Business Manager, Governors, auditors and Ofsted. All suggestions are considered and acted upon as necessary.
- ❖ Staffing reviews are carried out annually taking into consideration the School Improvement Plan and staffing requirements. Training is undertaken as appropriate in order to improve services.
- ❖ Ofsted reviews educational and administrative functions and is the most complete external review.

92% of the school's expenditure is on people. Their cost is balanced against the educational needs of the school during budgeting with a heavy cross linkage between Governors with Finance and Personnel responsibilities and full involvement of the school staff management. All Governors approve the budget with a full knowledge of the staff implications and they agree variations. All staff appointments and changes with financial implications are done with at least Finance and Personnel Governors involvement in selection and appointment. Careful monitoring of the Budget is undertaken by the Headteacher, School Business Manager and resources committee.

All consumable items are discussed with staff and curriculum co-ordinators take responsibility for ordering for their own subject areas. We have a variety of options open to us when ordering and the issue of best value is always considered – we do not always purchase the cheapest, but the most suitable or hard wearing.

Consultation with parents generally goes via questionnaires, PTA or at meetings held specifically to discuss particular issues with them. Two parents' evenings are held when issues can be raised although generally there is an open dialogue between staff and parents where necessary.

RCCDC provide us with competitive insurance and contents cover.

Our energy contacts are negotiated using ESPO who find the most competitive tender from the variety of companies on offer.

Grounds maintenance is offered to the most competitive tender and reviewed annually in the light of performance.