

## Staff and Volunteer Disqualification Self-Declaration

<b>School</b>	<b>Oakham CE Primary and The Parks School</b>
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### Disqualification under the Childcare Act 2006

**September 2018**

This requires schools to ensure that persons working in relevant childcare settings are not disqualified from doing so under [the Childcare \(Disqualification\) Regulations 2009](#) (and as amended August 2018).

A person may be disqualified for one of these reasons:

1. Having certain orders or other restrictions placed upon them;
2. Having committed certain offences.

**In order that the School is able to ensure that it does not knowingly employ a person who is disqualified, you are asked to complete and sign the self-declaration below.**

If you fail to complete and return the form, this will be regarded as a disciplinary matter for staff, which may result in dismissal and, in the case of volunteers, will mean that you can no longer work at the school.

A disqualified person is not permitted to continue to work in a setting providing care for children in an early years or later years provision, unless they apply for and are granted a waiver from OFSTED.

<b>Name</b>		<b>Post</b>	
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Please circle one option for every question

Section 1 – Orders or other restrictions	
Have any orders or other determinations related to childcare been made in respect of you?	YES / NO
Have any orders or other determinations related to childcare been made in respect of a child in your care?	YES / NO
Have any orders or other determinations been made which prevents you from being registered in relation to childcare, children's homes or fostering?	YES / NO
Are there any other relevant orders, restrictions or prohibitions in respect of you as set out in the Schedule 1 of the Regulations?	YES / NO
Are you barred from working with Children (Disclosure and Barring)?	YES / NO
Are you prohibited from Teaching?	YES / NO

Section 2 – Specified and Statutory Offences	
Have you ever been cautioned*, reprimanded, given a warning for or convicted of: (Only declare cautions received from 6 April 2007 onwards)	
<ul style="list-style-type: none"> <li>• Any offence against or involving a child? (A person under the age of 18)?</li> </ul>	YES / NO
<ul style="list-style-type: none"> <li>• Any violent or sexual offence against an adult?</li> </ul>	YES / NO
<ul style="list-style-type: none"> <li>• Any offence under the Sexual Offences Act?</li> </ul>	YES / NO
Any other relevant offence? Further information is available from the school office.	YES / NO

Have you ever been cautioned, reprimanded, given a warning for or convicted of any similar offence in another country?		YES / NO	
<b>Section 3 – Provision of Information</b>			
If you have answered YES to any of the questions above, you should provide details below. You may supply this information separately if you so wish, but you must do so without delay.			
Details of the order, restriction, conviction, caution etc.			
The date(s) of these			
The relevant court(s) or body(ies)			
<b>Section 4 – Declaration</b>			
In signing this form, I confirm that the information provided is true to the best of my knowledge and that I understand:			
<ul style="list-style-type: none"> <li>• My responsibilities to safeguard children;</li> <li>• That I <u>must notify</u> my Headteacher immediately of anything that affects my suitability including any cautions, warnings, convictions, orders or other determinations made that would render me disqualified from working with children.</li> </ul>			
Signed			
Print Name		Date	

***Return this form in a sealed envelope marked “strictly confidential” to the Headteacher without delay. All information provided will be treated with the upmost confidentiality and is subject to the provisions of Data Protection legislation.***